



Unapproved Draft Minutes

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, October 3, 2023
6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:01 P.M.

ROLL CALL: Present: Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaiar; City Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster. Not Present: Zach Jones, Attorney and Rand Wichman, City Planner.

ACTION ITEMS:

1) APPROVAL OF THE September 21st REGULAR MEETING MINUTES:

Motion by Devine, that we approve the last regular meeting minutes for the 21st, without amendments.

DISCUSSION All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by Devine, that we approve paying the

August/September bills as submitted without amendments. *DISCUSSION- All in favor-none opposed.

Motion passed. ACTION ITEM

3) DISCUSSION/APPROVAL Regarding the new Commercial Bulk Water Hauling Station.

Lori provided a memo, to get everyone up to speed and remind where we were on this matter. Lori shared a motion may or may not be needed depends on how the council feels. The staff want to be clear with what the next steps are, as the water device is now here and ready to be installed. After a brief discussion we determined 4 companies to solicit for bids; Kevin will reach out to Keller for a few clarifying details for the spec sheet; staff will work together to put together a bid packet; council would like to see the bid packets before they get sent out; Julie will send out and track the bid solicitation. We will try to give them 2 weeks to return a bid. Lowest bid must be selected, and we will not worry about any internet at this time. Kevin will also need to continue to work with KEC and find out where and how much the new pole will be. **Motion by Kramer briefly summarized the discussion, it was to solicit the 4 bids, Kevin to check with Keller and get the spec sheets together and Julie will send out and receive all bids, and no internet planned at this time.** *DISCUSSION Roll Call: McDaniel-yes; Devine-yes; Cutaiar-yes; Kramer-yes. **Motion passed. ACTION ITEM**

4) DISCUSSION/APPROVAL to use Anderson Bros for the Fiscal Year 2023 Annual Audit.

Motion by Kramer to authorize the Mayor's signature on the FY2023 Anderson Bros Audit

Engagement letter, not to exceed \$14,500.00. *DISCUSSION Lori – No requirement to do the single audit piece, as we didn't receive enough grant funding. **Roll Call:** Devine-yes; Cutaiar-yes;

Kramer-yes; McDaniel-yes; **Motion passed. ACTION ITEM**

ANNOUNCEMENTS City Council – Devine commented on the touch-up on Menser. Kramer 1) asked for the Jack Pine Flats conversation with Chad Vinyard be put back on the next agenda as she really wasn't happy with how that went and didn't feel it was fair to the city residents not getting to speak until

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after a decision was made. As well as missing council and she is being present by phone just made for a very confusing situation. She thinks the council needs to rediscuss this matter before confirming their decision with the county. 2) Would like to see the city get started on a corridor plan of some type this year. Right now, we are seeing the development of 3 large lots in a row along the N Old Hwy 95 side, if we had a plan in place and new what we wanted maybe we could have a bike path, instead of so much landscaping. In general, it would be nice to get on the same page and get a plan together as a city or council to know what we want. Lori mentioned that other cities will often have retreats with the council, mayor, and staff to plan out the year, or even as newly elected officials come into office can get up to speed on various topics. The council seemed to like that idea as well. / **Mayor** - nothing. / **Staff – Kevin** 1) Since we are discussing plans, he wanted to mention again the idea of a bathroom in the city park has been discussed a lot and he thinks the best place for it would be where the old city hall building is now. It is not going to last much longer and can't see the city putting any money into it to save it. He sees it more as a liability than anything. This started a brief conversation about what to do with it, to which there was no solid answer. 2) He shared that they asphalted AJ Homes Ave. and made a few minor changes but that is nearing completion. 3) He installed a lot of new water meters today, mostly in Northern Meadows. **Lori** 1) Meet the Candidate night will be on Thursday 10/26/23 at 5pm. AIC will be providing a webinar for newly elected officials on Thursday Nov. 30th at 9am- we can set up a TV here at City Hall to watch together. 2) October 11th (Wed) the III-A will be on site for those with medical coverage to have their Annual Wellness Screening & Flu Shots at 2pm, sign up in the office. 3) Next Tuesday Oct 10th Fall District AIC meeting- Let Lori know if you want to attend, she encourages the Mayor and council to attend. 4) She reminded everyone that Trunk or Treat is on Halloween 5pm to 6:30pm 5) Christmas Tree Lighting is Saturday December 2nd, (there was a typo in the newsletter it said the 3rd), at 5:00pm with the lighting of the tree at 5:15pm. Always look for anyone to help join the staff in these great community events. 6) Carrie Ann with ITD sent out an email regarding a Rathdrum Prairie PEL Visioning workshop that our city was invited to join in. October 19th from 9am to 4pm and then another in about 6 months. She asked if any council was interested in attending to let Lori know.

ADJOURNMENT at 6:42pm

ATTEST:

Bill Hill, Mayor

Lori Yarbrough, City Clerk/Treasurer

Approved at Council on